

March 31, 2026

Reference: 189672

David Perehudoff
Chief Administrative Officer
Village of Warfield
555 Schofield Hwy
Trail BC V1R 2G7
Email: finance@warfield.ca

Dear David Perehudoff:

On March 21, 2026, the Ministry of Housing and Municipal Affairs approved a \$90,000 restructure planning grant for the Village of Warfield (Warfield).

The purpose of the grant is to fund an amalgamation study that will include a technical evaluation of the impacts of merging Warfield and the City of Trail (Trail) together, and community engagement activities to understand the concerns and interests of residents from both municipalities as well as local First Nations. Terms of reference for the study will be developed jointly by Warfield, Trail and staff of the Ministry of Housing and Municipal Affairs (Ministry).

This letter clarifies the timelines for the completion of stages of the Study and provides information and requirements for the following approved project that comprises the Study, which may be cited in correspondence as follows:

Grant Purpose	Project Commitment #	Grant Amount
Amalgamation Study	51RS2601	\$60,000
Community Engagement	51RS2604	\$30,000

The grant has been approved under the Restructure Planning Grant Program pursuant to the *Local Government Grants Act* and Regulations. Please cite these Commitment Numbers in all financial correspondence about the Study.

The following stipulations must be met by Warfield and Trail in order to retain this funding:

- (a) The grant funding must be used solely for the purpose of these projects and for defraying the costs of undertaking, completing, and providing written reports to the Ministry on the Study.

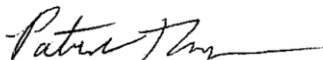
(b) The grant funding must be used only for reasonable costs and expenses related to the Study that are incurred between the date of this letter, and October 1, 2027.

(c) The following reports must be submitted to the Ministry program staff by the specified dates:

- A *Progress Report*, on or before July 1, 2026, comprised of the Amalgamation Study consultant's proposal accepted as the basis of a contract for the Study and/or a preliminary outline of the Study work plan.
- An *Interim Progress Report*, on or before January 1, 2027, comprised of:
 - i. Committee composition, once established, and its preliminary meeting schedule;
 - ii. The community engagement strategy as developed by the Community Engagement consultant.
- A *Draft Interim Report*, on or before March 1, 2027, comprised of a draft of the report prior to public engagement and presentation.
- A *Draft Final Report*, on or before August 1, 2027, comprised of the technical analysis and public engagement findings.
- A *Final Report*, on or before September 1, 2027, comprised of a copy of the final report presented to the Warfield and Trail Councils.
- An *Account of Study Expenses*, on or before October 1, 2027, comprised of a summary of all project expenses and confirmation that either all grant funding has been expended or any unused portion of the grant funding will be returned to the provincial government. Unused grant funding should be returned in the form of a cheque made payable to the Minister of Finance no later than November 30, 2027.

Your Ministry contact will be Saskia Crawford, Program Analyst, Governance and Structure Branch. Saskia can be reached at 778-445-4939, or at Saskia.Crawford@gov.bc.ca. Please direct all reports and accounting to Saskia.

Yours truly,



Patrick Thompson
Director, Governance Structures
Governance and Structure Branch
Ministry of Housing and Municipal Affairs

CC: Michelle Dann, Executive Director, Governance and Structure Branch
Saskia Crawford, Program Analyst, Governance and Structure Branch
Colin McClure, Chief Executive Officer, City of Trail